

## Funeral Luncheon Policy Prince of Peace Lutheran Church

Funeral luncheons give the family of the one who has died an opportunity to take time to eat and spend time with family and friends that may have been lost during the planning of the funeral and the greeting people at the viewings. It serves as an opportunity for the church to assist the family with the transition from the time of the funeral to a bit of normalcy of daily life. This policy is set to make the planning of the funeral luncheon as easy as possible for the family of the one who has died.

### 1. Members of the Congregation

- a. Funeral luncheons are offered for members of the congregation with donations of side dish, dessert food, and beverage items from the congregation as well as entrees **which are paid for by the family**. The entrees are ordered from a local restaurant or catering company by the chair people of Funeral Luncheon Committee. A list of entrees is available from the chair people of the Funeral Luncheon Committee.
- b. Paper products will be supplied by the congregation at no charge.
- c. The use of the Fellowship Hall is free. (see Building Use Policy Section V.E.1)
- d. A donation to the Women of the ELCA is suggested to help to pay for future replacement of equipment in the Kitchen.

### 2. Non-Members of the Congregation

- a. Non-members (including the spouse and children of members who are not members of the congregation) will have to opportunity to have a funeral luncheon at the church. **All food items must be ordered and delivered to the church from a restaurant or catering service of family's choice at the family's cost. Beverages will be supplied by the family. The family must make these arrangements with the restaurant or catering company and pay them directly.** The church will provide people to work to set up the luncheon and put food out, if desired **OR** a catering company with their employees serving the meal may be used for an additional fee, listed below.
- b. Paper products will be supplied by the church for a fee of \$15.00 to cover the cost of replacement.
- c. There is a \$50.00 fee for the use of the building during a funeral (See Building Use Policy Section V.E.2.). This includes the use of the Fellowship Hall. This fee is waived for immediate family members (Spouse and Children) of members of the congregation (See Building Use Policy Section V.E.1). If a catering company is used to prepare and/or serve the meal from the kitchen, there is an additional fee of \$50.00 (See Building Use Policy V.C.2.c.).
- d. A donation to the Women of the ELCA is suggested to help to pay for future replacement of equipment in the Kitchen.

Approved by Congregation Council on February 21, 2012